

**Isle de Jean Charles Resettlement  
Permanent Relocation and Housing Incentive Program**

**Instructions For Filing an IDJC Resettlement Appeal**

Applicants can appeal determinations of eligibility within thirty days after the date of the award letter. Submit appeals by mail or in person and include any supporting documentation available at the time of filing the appeal.

Applicants may not appeal policies already approved and incorporated by the program, such as the calculated size of the approved unit, the value of the award, or the requirement to record a mortgage on property acquired via Options A or D.

**Initiate the appeals process in one of the following ways:**

**By Mail:** Send appeals with supporting documentation to:

OCD-DRU  
IDJC Housing Program  
P. O. BOX 94095  
Baton Rouge, LA 70804

**In Person:** Visit the IDJC Housing Program Office at:

Catholic Charities Building  
1220 Aycock Street, Houma, LA 70360  
Monday – Thursday  
8:30 am – 4:30 pm

All appeals, either by mail or in person, must include the following:

- Full name of applicant
- Current address
- Island Road address
- Current day and evening phone numbers
- Explanation of issue being appealed and reason for appeal
- Any supporting documentation

**IMPORTANT:**

**All available supporting documentation must accompany a request for an appeal.** Note that a complete file review during the appeals process may result in positive or negative changes to an applicant's eligibility status.

For questions regarding the appeals process, call 833.632.2976.