

# ISLE DE JEAN CHARLES RESETTLEMENT PROGRAM APPLICATION STAGES



## 1. APPLICATION

### THE PROGRAM WILL:

- Conduct a site visit (if needed)
- Work with the applicant to gather all required documentation to complete an application

### THE APPLICANT WILL:

- Provide required documentation to complete an application, including:
  - Proof of primary residency/occupancy documents for on-island property (located on Island Road with listed postal address of 300 Island Road or greater)
  - Government-issued photo identification
  - Income documents and certification form
  - Authorization to release information form
  - Ownership documents (if ownership documents are unclear, work with the program and/or third-party to update title)



## 2. ELIGIBILITY REVIEW

### THE PROGRAM WILL:

- Review all eligibility documents submitted by the applicant
- Notify the applicant of his or her initial eligibility status via U.S. mail

### THE APPLICANT WILL:

- Complete the Homeowner Education course and financial counseling session(s)
- Select a program option:
  - A New Home in the New Community (Option A)
  - A Built Home in Louisiana (Option D)



## 3. COMMITMENT TO PARTICIPATION

### APPLICANTS MOVING TO A NEW HOME IN THE NEW COMMUNITY (OPTION A)

### THE PROGRAM WILL:

- Begin construction
- Generate revenue through solar farm (or similar project) to assist applicants with living expenses

### THE APPLICANT WILL:

- Sign the Homeowner Assistance Agreement
- Sign the Notice of Homeowner Assistance Agreement (if applicable)
- Provide preferences on home layout, finishings and lot location within the new community
- Coordinate and secure flood and homeowners insurance (prior to move in)

### APPLICANTS MOVING TO A BUILT HOME IN LOUISIANA (OPTION D)

### THE PROGRAM WILL:

- Conduct an environmental review
- Work with the applicant's real estate agent and bank to finalize closing details
- Conduct closing

### THE APPLICANT WILL:

- Sign the Homeowner Assistance Agreement
- Sign the Notice of Homeowner Assistance Agreement (if applicable)
- Review award amount and set his or her home purchase budget
- Select a real estate agent
- Locate a potential home outside of the Special Flood Hazard Area and within budget
- Conduct a home inspection
- Secure flood and homeowners insurance



## 4. MOVE IN

### APPLICANTS MOVING TO A NEW HOME IN THE NEW COMMUNITY (OPTION A)

### THE PROGRAM WILL:

- Provide moving assistance funds
- Deliver keys to the homeowner for the new property in the new community
- Monitor for program compliance

### THE APPLICANT WILL:

- Sign new home mortgage documents (upon completion of home)
- Join the Homeowners Association
- Sign paperwork limiting on-island property (of program applicants) from being used for residential purposes or being further developed

### APPLICANTS MOVING TO A BUILT HOME IN LOUISIANA (OPTION D)

### THE PROGRAM WILL:

- Provide moving assistance funds
- Monitor for program compliance

### THE APPLICANT WILL:

- Sign new home mortgage documents (at the time of closing)
- Sign paperwork limiting on-island property (of program applicants) from being used for residential purposes or being further developed