ISLE DE JEAN CHARLES RESETTLEMENT APPLICATION DOCUMENT CHECKLIST

Applicants will be required to submit appropriate documentation from all applicable sections defined on the checklist.

□ PROOF OF PRIMARY RESIDENCY/OCCUPANCY

Permanent, primary residents who lived on the island on or after Aug. 28, 2012:

If tax records demonstrate homestead exemptions on the homeowner's island property during a timeframe that meets program eligibility requirements, no further proof of occupancy is needed. If not, applicants will be required to provide additional documentation to prove on-island residency and/or proof of permanent residence in a federally-declared disaster parish during a timeframe that meets program eligibility requirements.

Applicants who are/were not owner-occupants must provide documentation based on their island residency history.

- Current permanent, primary IDJC residents who were also permanent, primary IDJC residents on Aug. 28, 2012: one of the following (dated on or after Aug. 28, 2012)
- Past permanent, primary IDJC residents who were permanent, primary IDJC residents on Aug. 28, 2012 and displaced after Aug. 28, 2012: two of the following (dated on or before Aug. 28, 2012)
- Current permanent, primary IDJC residents who were not permanent, primary IDJC residents on Aug. 28, 2012: two of the following (dated on or after Aug. 2012) and proof of permanent residence on Aug. 28, 2012 in a federally-declared disaster parish

All records must match the name and on-island address provided on the IDJC Resettlement application.

- Copy of electric, gas, water, trash, sewage, cable or landline phone bill
- □ Letter from electric, gas, water, trash, sewage, cable or landline phone company
- Voter registration records since 2012 submitted together with valid driver's license (unexpired as of date of application)

- □ Copy of credit card bill since August 2012
- □ Copy of bank statement since August 2012
- □ Copy of school records since 2012 school year
- □ Title search results that yield proof of homestead exemption
- □ Driver's license, state-issued ID or U.S. passport

□ PROOF OF OWNERSHIP FOR CURRENT IDJC RESIDENTS

If we are unable to verify ownership, you may be required to provide one or more of the following:

- □ Warranty deed
- □ Fee simple title
- □ 99-year leasehold interest as the lessee
- □ Life estate/trusts/usufruct
- \Box Act of donation

- Court order/judgement/succession/affidavit of small estates
- Proof of mortgage (can only be used in conjunction with other ownership documents and must be dated Aug. 28, 2012 or after)





GOVERNMENT-ISSUED PHOTO IDENTIFICATION FOR APPLICANT(S)

□ Driver's license, state-issued ID or U.S. passport

□ PROOF OF DISABILITY IF A HOUSEHOLD MEMBER IS DISABLED (ONE OF THE FOLLOWING)

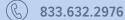
- □ Mobility-impaired ID card
- □ Letter from doctor stating household member qualifies as disabled
- Verification of disability form (request form from case manager)
- □ Letter showing Social Security Disability Insurance

□ INCOME INFORMATION FOR ALL HOUSEHOLD MEMBERS IF APPLICANT SELF-ATTESTS TO LMI (ONE OF THE FOLLOWING)

- 2018 tax returns (1040) signed and submitted (If 2018 tax return has not been filed, applicant may submit 2018 W–2)
- Salary/wage: last three months of pay stubs OR signed statement from employer stating wage and frequency of payment
- Benefits: social security or disability, retirement, SSA, TANF, pension or annuity (current letter of benefits should include benefit amount)
- Unemployment income: current letter of benefits or printouts (should include benefit amount)

Low-to-moderate income is defined as a household with a total annual income that is 80 percent or less than the area median income of the parish or metropolitan area. While income is not a consideration for eligibility in the Isle de Jean Charles Resettlement Program, applicants who attest to LMI will be required to provide documentation to verify LMI status.

ADDITIONAL NOTES:



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