

ISLE DE JEAN CHARLES (IDJC) RESETTLEMENT OPTIONAL RELOCATION  
ASSISTANCE PROGRAM PARTICIPATION AGREEMENT  
AS ADMINISTERED BY THE LOUISIANA HOUSING AUTHORITY (LHA)

TENANT: \_\_\_\_\_

LHA: \_\_\_\_\_

1. Commitment to Relocation from IDJC: Applicants understand and agree that to qualify for the IDJC Resettlement Optional Relocation Assistance Program they are committing to **permanently relocating** from their current residence on Isle de Jean Charles, or other qualifying areas, into **full-time residence that is “safe, secure, sanitary, functional, and in good repair”** through the IDJC Resettlement Program. If for any reason a permanent housing option is not offered to a participant through the IDJC Resettlement Program by the end of the 42 month assistance period, participant will not be held responsible and this IDJC Resettlement Optional Relocation Assistance Program Participation Agreement will be considered null and void.
2. Rent Payments: Rent is due the 1st of each month. LHA will pay 100% of the tenant’s rent.
3. Applicants participating in the IDJC Resettlement Optional Relocation Assistance Program retain all rights and financial or other responsibilities for their current residence, whether owned or otherwise occupied through an existing lease agreement for the duration of said lease.
4. Certification: Tenant will report the names of all individuals living in the unit, and notify LHA of any changes to household composition and/or income within 10 days of such change. If, as a result of this change, tenant needs to increase the number of rooms for which s/he qualifies, they must submit a Household Expansion form to LHA, where requests will be considered on a case-by-case basis. Tenant will comply with annual and/or interim re-certification procedures, including but not limited to: verification of household composition and completing releases of information. If the tenant submits false information on any application, certification or re-certification and/or does not report changes in household size, the tenant may be subject to legal action, collection activity, and/or immediate termination from the program. Intentionally submitting false or incomplete information may be punishable by up to 10 years imprisonment.
5. Visitor/Household Member: LHA considers any individual(s) who stays in the unit for fourteen (14) days or more per month to be a member of the household. Any failure to report such individual(s) to LHA may result in legal action, collection activity, and/or immediate termination from the IDJC Resettlement Optional Relocation Assistance Program.
6. Security Deposits: LHA shall pay the full security deposit on a unit up to the value of one month’s rent. The Tenant will be responsible to pay for any damages that occur during their tenancy. If the Landlord does not return the Security Deposit paid by LHA after tenant moves out, due to some fault of the Tenant (i.e. damages, breaking the lease, unpaid rent), then LHA may not pay another Security Deposit for the Tenant for another rental unit unless repayment is made on the initial Security Deposit.
7. Unit Concerns: If there is a problem or concern after the Tenant has moved into the unit, it is the Tenant’s responsibility to contact the landlord. If the Tenant is not successful in having the matter resolved to their satisfaction, then the Tenant should contact their LHA Representative for assistance.

8. **Moving:** If a tenant wants to move into another unit, the tenant must provide a thirty-day (30 day) written notice submitted by the first day of the month previous to the move, to the landlord and LHA. The tenant will be responsible for moving expenses.
9. **Continuing Assistance:** If Tenant leaves the rental unit and wants to continue to receive assistance from LHA, the Tenant must keep the LHA informed of such plans. If the Tenant leaves the rental unit and does not move into another rental unit with program assistance within 30 days, and does not maintain contact with LHA, the Tenant may be terminated from the IDJC Resettlement Optional Relocation Assistance Program. After that 30-day period, the Tenant may need to reapply for the program if reinstatement is desired. The Tenant may not move more often than once per year.
10. **Building Rules:** Tenant agrees to follow the terms and conditions of the Lease or Occupancy Agreement between the Landlord and Tenant. Tenant also agrees to abide by all building rules and guidelines set by manager/owner of the building.
11. **Tenant Conduct:** The Tenant agrees not to cause or allow on the premises any excessive noise or other activity that disturbs the peace and quiet or enjoyment of neighbors or other tenants. The Tenant also agrees not to commit any acts of violence against LHA staff, landlord or neighbors. Failure to comply may result in legal action, collection activity, and/or immediate termination from the IDJC Resettlement Optional Relocation Assistance Program. If tenant is issued an eviction notice, effectively terminating the lease, tenant will be required to attend the associated eviction hearing. If tenant does not attend the hearing and is subsequently evicted, they will not be re-housed under the Optional Relocation Assistance Program and will not be considered in good standing.
12. **Problem Solving Options:** If a problem related to your IDJC Resettlement Optional Relocation Assistance Program subsidy exists you can seek to solve it in several different ways. You have the right to use the IDJC Optional Relocation Assistance Program Appeals Process if you are dissatisfied.

I/WE, \_\_\_\_\_ have read or have had the above information read to me/us and understand this Agreement. I understand that any violation of this Agreement may be cause for legal action, collection activity, eviction, and/or immediate termination from the IDJC Resettlement Optional Relocation Assistance Program.

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
LHA Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

LHA Contact information for Tenant needs:

Name of IDJC Program Housing Support Provider: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

\*This Program was updated on August 15, 2019.